

[Production Company Name]
[Street Address]
[City, State, Zip]
[Email/Phone]

DEPOSIT INVOICE

[Invoice Number]
Date: [Date]

CLIENT
[Client Name]
[Company Name]
[Address]
PROJECT
[Project Title]
Production Date: [Date]
PO #: [Number]

DESCRIPTION OF SERVICES / PRODUCTION MILESTONE	PERCENTAGE	AMOUNT
Project Retainer / Pre-Production Deposit Initial payment to commence storyboarding, casting, and scheduling.	[00]%	\$0.00

Project Total: \$0.00
DEPOSIT DUE: \$0.00

Payment Terms

Please make checks payable to [Company Name] or pay via Wire/ACH:
Bank: [Bank Name] | Account: [Number] | Routing: [Number]
Note: Production will commence upon receipt of deposit.