

[AGENCY NAME]

DEPOSIT INVOICE
[Invoice Number]
Date: [Date]

FROM

[Agency Name]
[Street Address]
[City, State, Zip]
[Email/Phone]

BILL TO

[Client Name]
[Company Name]
[Street Address]
[City, State, Zip]

Description of Marketing Services	Project Total	Deposit %	Amount Due
[Campaign/Project Name] Deposit for upcoming promotional marketing services as per agreement.	[\$0.00]	[50]%	[\$0.00]
TOTAL DEPOSIT DUE: \$[0.00]			

PAYMENT TERMS

Please remit payment within [Number] days. Work on the campaign will commence upon receipt of this deposit. Checks can be made payable to [Agency Name] or paid via [Payment Method/Link].