

DEPOSIT INVOICE

[Agency Name]
[Street Address]
[City, State, Zip]
[Email/Phone]

Invoice #: [0000]
Date: [Date]
Due Date: [Upon Receipt]

BILL TO:

[Client Name]
[Company Name]
[Client Address]

DESCRIPTION OF SERVICES	PROJECT TOTAL	DEPOSIT %	AMOUNT DUE
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[Project Name] [Brief Scope: e.g., Strategy, Campaign Setup, SEO Audit]	\$0.00	50%	\$0.00
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Subtotal: \$0.00
Tax (0%): \$0.00

Deposit Amount: \$0.00

Notes: This is a non-refundable deposit required to initiate project commencement and reserve resources. The remaining balance will be invoiced upon project milestones or completion.

Payment Instructions: [Bank Transfer Details / Check Payable To / Digital Payment Link]