

[AGENCY NAME]
[Season/Year] Campaign

DEPOSIT INVOICE

[Invoice Number]
[Date]

Client
[Client Name]
[Address Line 1]
[Email Address]
Project
[Project Name/Seasonal Scope]
Due Date: [Date]
Terms: Net [00]

Description	Percentage	Amount
Initial Service Deposit Secures boutique resources for [Season] schedule.	[00]%	[0.00]
Production Retainer Advance for seasonal creative assets and planning.	-	[0.00]
		Subtotal: [0.00] Tax: [0.00]
		Deposit Due: [Currency Symbol] [0.00]

Payment Instructions
Bank: [Bank Name] | Account: [Number] | Routing: [Number]
Reference: [Invoice Number]

Note: Work commences upon receipt of seasonal deposit.