

[STUDIO NAME]

DEPOSIT INVOICE
[INV-000]

FROM

[Company Name]
[Address Line 1]
[City, State, Zip]
[Email/Phone]

TO

[Client Name]
[Project Name/Address]
[City, State, Zip]
[Phone]

DATES

Issue Date: [Date]
Due Date: [Date]

DESCRIPTION	PROJECT TOTAL	DEPOSIT %	AMOUNT
Interior Design Retainer / Project Deposit Initial payment to secure project scheduling and design phase commencement.	[\$0.00]	[00]%	[\$0.00]
	Subtotal:		[\$0.00]
	Tax:		[\$0.00]
	Total Deposit:		[\$0.00]

Payment Terms

Please note that design work will commence only upon receipt of this deposit. Deposits are non-refundable and will be applied toward the final project balance.

Wiring/Payment Instructions:

Bank: [Bank Name] | Account: [Number] | Routing: [Number]