

# DEPOSIT INVOICE

Invoice #: [INV-000]

Date: [Date]

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## HIRING COMPANY

[Company Name]

[Address Line 1]

[Phone / Email]

## CUSTOMER / HIRER

[Customer Name / Company]

[Site Address]

[Contact Number]

## HIRE DETAILS

**Machinery:** [Make/Model/VIN]

**Hire Period:** [Start Date] to [End Date]

## PAYMENT TERMS

Deposit due upon receipt to confirm booking.

Description	Hire Rate	Qty/Days	Total Price
Heavy Machinery Rental - Security Deposit	-	1	[0.00]
Booking Deposit (Percentage of Total Hire)	[0.00]	1	[0.00]

Subtotal: [0.00]

Tax / VAT: [0.00]

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**Total Deposit Due: [0.00]**

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## BANK DETAILS FOR TRANSFER

**Bank Name:** [Name] | **Account Name:** [Name] | **Account #:** [Number] | **Sort Code / IBAN:** [Code]

*Note: This deposit is required to secure the machinery for the dates listed above. Please refer to the Hire Agreement for refund and cancellation policies.*