

DEPOSIT INVOICE

[Company Name]

[Street Address]

[City, State, Zip]

[Phone / Email]

Invoice #: _____

Date: _____

Due Date: _____

BILL TO:

[Customer Name]

[Customer Address]

[Customer Phone]

HIRE DETAILS:

Equipment: [Forklift Model/Type]

Hire Period: [Start Date] - [End Date]

Site Location: [Job Site Address]

Description	Quantity	Unit Price	Total
Security Deposit for Forklift Hire (Refundable)	1	\$0.00	\$0.00
Advance Booking Fee / Mobilization	1	\$0.00	\$0.00
Subtotal: \$0.00			
Tax: \$0.00			
TOTAL DUE: \$0.00			

Payment Instructions:

Bank: [Bank Name] | Account Name: [Name] | Account #: [Number] | Routing: [Number]

Note: The security deposit is held against damages or fuel shortages and is refundable subject to inspection upon equipment return.