

# DEPOSIT INVOICE

[Company Name]  
[Street Address]  
[City, State, Zip]

**Invoice #:** \_\_\_\_\_  
**Date:** \_\_\_\_\_  
**Due Date:** \_\_\_\_\_

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## CLIENT / LESSEE

[Customer Name]  
[Business Name]  
[Address]  
[Phone/Email]

## RENTAL DETAILS

**Project:** \_\_\_\_\_  
**Rental Period:** \_\_\_\_\_  
**Equipment Location:** \_\_\_\_\_

| Machinery Description & Serial No. | Quantity | Full Rental Value | Deposit Amount (%) |
|------------------------------------|----------|-------------------|--------------------|
|                                    |          |                   |                    |
|                                    |          |                   |                    |

Subtotal: \$ \_\_\_\_\_

Tax: \$ \_\_\_\_\_

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**TOTAL DEPOSIT DUE: \$** \_\_\_\_\_

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## TERMS & CONDITIONS

This deposit is required to secure the machinery for the dates specified above. The deposit is [Refundable/Non-Refundable] as per the signed Master Rental Agreement. Remaining balance is due upon delivery of equipment.

**PAYMENT INSTRUCTIONS**

Bank: [Bank Name] | Account: [Number] | Wire/ACH: [Routing]