

[FIRM NAME]

[Street Address]
[City, State, Zip]
[Email/Phone]

DEPOSIT INVOICE

Number: #[000]
Date: [Date]
Due Date: [Date]

BILL TO

[Client Name]
[Contact Person]
[Client Address]
[Client Email]

PROJECT

[Project Title/Name]
Estimated Total: \$[0.00]

DESCRIPTION

PERCENTAGE AMOUNT

Initial Design Deposit / Project Commencement Fee Required to secure schedule and begin creative phase.	[0]%	\$[0.00]
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Subtotal: \$[0.00]
Tax ([0] %): \$[0.00]

Deposit Due: \$[0.00]

Payment Terms: Deposit is non-refundable. Work will commence upon receipt of payment.

Payment Methods: [Bank Transfer / CC / PayPal]