[Contractor Business Name]
[Address Line 1]
[City, State, Zip]
[Phone Number]
[Email/Website]

RETAINER INVOICE

Invoice #: [0000]
Date: [MM/DD/YYYY]

CLIENT:
[Client Name]
[Property Address]
[City, State, Zip]
PROJECT REFERENCE:
Project Name: [e.g., Kitchen Remodel]
Contract Date: [MM/DD/YYYY]
Estimated Start: [MM/DD/YYYY]

Description	Amount
Initial Project Retainer Secures project scheduling and mobilization fees as per contract.	$0.00
Materials Deposit Advance for long-lead items and initial site preparation.	$0.00

Subtotal: $0.00
Tax: $0.00
TOTAL DUE: $0.00

Payment Instructions:
Please make checks payable to [Business Name]. For wire transfers: [Bank Name] | Acc: [Number] | Routing: [Number].

Note: Construction will commence only upon receipt of the full retainer amount. Retainer funds will be applied to the final project billing or as outlined in the signed agreement.