

# INVOICE

[Studio Name]  
[Address Line 1]  
[Email / Phone]

**Invoice #:** [000]  
**Date:** [Date]  
**Due Date:** [Date]

**CLIENT** [Client Name]  
[Client Address]  
[Client Email]  
**SESSION DETAILS** **Type:** [Session Type]  
**Date:** [Scheduled Date]  
**Location:** [Location Name]

Description	Qty	Rate	Amount
<b>Non-Refundable Retainer Fee</b> To secure session date and time	1	\$0.00	\$0.00
Photography Package: [Name]	1	\$0.00	\$0.00

Subtotal: \$0.00  
Tax: \$0.00  
Total Due: \$0.00

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**NOTES & PAYMENT INSTRUCTIONS**

A retainer fee is required to confirm your booking. This retainer is non-refundable and will be applied toward your total session balance. Remaining balance is due by [Date/Timeframe].

**Payment Methods:** [Bank Transfer / CC / Check Details]