

**[STUDIO NAME]**  
[WEBSITE/PORTFOLIO]

# INVOICE

Invoice #: [000]  
Date: [Date]  
Due Date: [Date]

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## PHOTOGRAPHER

[Name/Business Name]  
[Street Address]  
[City, State, Zip]  
[Email/Phone]

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## CLIENT

[Client Name]  
[Street Address]  
[City, State, Zip]  
[Email/Phone]

Description	Session Date	Amount
<b>Non-Refundable Portrait Retainer</b> Secures booking date and pre-shoot consultation	[Date]	\$0.00
Remaining Balance (Projected)	--	\$0.00

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Subtotal: \$0.00  
Tax: \$0.00  
Amount Due: \$0.00

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**Terms:** This retainer is required to hold your session date and is non-refundable. The amount will be applied toward your final session total. Remaining balance is due on or before the session date.

**Payment Methods:** [Bank Transfer / Credit Card / Check]