

# RESERVATION FEE INVOICE

INVOICE NUMBER [#0000]

---

**FROM [Studio Name]**

[Street Address]

[City, State, Zip]

[Email/Phone]

**BILL TO [Client Name]**

[Street Address]

[City, State, Zip]

[Email/Phone]

SESSION DATE [Month DD, YYYY]

DATE ISSUED [Month DD, YYYY]

Description	Quantity	Amount
<b>Photography Session Reservation Fee</b> Non-refundable retainer to secure date/time for [Session Type]	1	\$0.00

Subtotal: \$0.00

Tax: \$0.00

Total Due: \$0.00

---

## NOTES & TERMS

The reservation fee is required to confirm your booking and is non-refundable. This amount will be applied toward your total session balance. Please complete payment by [Due Date] to maintain your scheduled slot.