

INTERIM INVOICE

Invoice #: [0000]
Date: [Date]

[Interior Design Studio Name]
[Street Address]
[City, State, Zip]
[Email/Phone]

Client:
[Client Name]
[Project Name/Address]
[Client Email]
Billing Period:
[Start Date] - [End Date]
Due Date:
[Date]

SERVICE DESCRIPTION	RATE	HOURS	AMOUNT
[Phase Name: e.g., Concept Development] [Details of tasks performed]	[\$[0.00]]	[0.0]	[\$[0.00]]
[Phase Name: e.g., Sourcing & Procurement] [Details of tasks performed]	[\$[0.00]]	[0.0]	[\$[0.00]]
[Reimbursable Expenses/Travel] [Details]	-	-	[\$[0.00]]
<hr/>			
Subtotal: \$[0.00]			
Tax ([0] %): \$[0.00]			
Total Due: \$[0.00]			

Payment Instructions:

[Bank Name] | Account: [Number] | Wire/ACH: [Routing]

Please include Invoice #[0000] as a reference.