

# COMMERCIAL STUDIO

123 Design District  
New York, NY 10001  
contact@studio.com

## PROGRESS INVOICE

Invoice #: \_\_\_\_\_  
Date: \_\_\_\_\_  
Project ID: \_\_\_\_\_

---

### CLIENT / BILL TO

#### Entity Name

Attn: Accounts Payable  
Street Address  
City, State, Zip

### PROJECT INFORMATION

Project Name: \_\_\_\_\_  
Phase: \_\_\_\_\_  
PO Number: \_\_\_\_\_

Phase / Description	Contract Amount	% Complete	Previous Billing	Current Due
Schematic Design	\$ 0.00	0%	\$ 0.00	\$ 0.00
Design Development	\$ 0.00	0%	\$ 0.00	\$ 0.00
Construction Documentation	\$ 0.00	0%	\$ 0.00	\$ 0.00

---

Phase / Description	Contract Amount	% Complete	Previous Billing	Current Due
FF&E Specification & Procurement	\$ 0.00	0%	\$ 0.00	\$ 0.00
Contract Administration	\$ 0.00	0%	\$ 0.00	\$ 0.00
Total Earned to Date:				\$ 0.00
Less Previous Payments:				(\$ 0.00)
Reimbursable Expenses:				\$ 0.00
<b>Total Amount Due:</b>				<b>\$ 0.00</b>

---

**PAYMENT TERMS**

Net 30 Days. Please make checks payable to **Commercial Studio**.  
 For Wire/ACH transfer: Bank Name | Acct: \_\_\_\_\_ | Routing: \_\_\_\_\_