INVOICE

[Your Company Name]
[Address]
[Email/Phone]

Invoice #: [00000]
Date: [Date]
Billing Cycle: [Start Date] - [End Date]

Bill To:

[Client Name]
[Client Business]
[Client Address]

Project Reference:

[Project Name/ID]
Interim Billing No. [X]

Total Contract Value: $[0.00] **Total Previously Billed:** $[0.00] **Remaining Balance:** $[0.00]

Description of Services/Milestone	Qty/Hrs	Rate	Amount
[Service Description]	0	$0.00	$0.00
[Service Description]	0	$0.00	$0.00

Subtotal: $0.00
Tax ([0]%): $0.00

Current Amount Due: $0.00

Notes & Payment Instructions:

Please make checks payable to **[Your Company Name]**.
Bank Transfer: [Bank Name] | Account: [Number] | Sort Code: [Code]
Due Date: [Date]