

[BUSINESS NAME]

[Street Address]
[City, State, Zip]
[Email/Phone]

INTERIM INVOICE

Invoice #: [0000]
Date: [Date]
Due Date: [Date]

PROGRESS BILLING

BILL TO

[Client Name]
[Client Address]
[City, State, Zip]

PROJECT DETAILS

Project: [Project Name/ID]
Billing Period: [Start Date] - [End Date]
PO Number: [Reference #]

Description of Work / Deliverable	Qty/Hrs	Rate	Amount
[Service Item 1 - Detailed Description]	[0.0]	\$0.00	\$0.00
[Service Item 2 - Detailed Description]	[0.0]	\$0.00	\$0.00
[Material/Expense Reimbursable]	[1]	\$0.00	\$0.00

Current Period Subtotal: \$0.00
Tax ([0] %): \$0.00

Total Contract Value: \$0.00
Previously Invoiced: (\$0.00)
AMOUNT DUE: \$0.00

Payment Terms: [Net 30/Due on Receipt]

Payment Methods: [Bank Transfer Details / Check Payable To / Online Link]

Thank you for your business. This is an interim invoice for work completed to date. A final reconciliation will be provided upon project completion.