

# INTERIM INVOICE

**[Firm Name]**  
[Address Line 1]  
[City, State, Zip]  
[Email/Phone]

**Invoice #:** [0000]  
**Date:** [Date]  
**Project:** [e.g., FY 2023 Audit/Tax Preparation]

**Bill To:**  
[Client Name]  
[Client Company]  
[Client Address]

**Billing Period:**  
[Start Date] to [End Date]

Description of Professional Services	Hours	Rate	Amount
[Service Category, e.g., Bookkeeping]	[0.00]	[\$[0.00]]	[\$[0.00]]
[Service Category, e.g., Tax Consulting]	[0.00]	[\$[0.00]]	[\$[0.00]]
[Administrative/Disbursements]	-	-	[\$[0.00]]

Subtotal: \$[0.00]  
Tax ([0] %): \$[0.00]

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**Total Due: \$[0.00]**

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**Payment Terms:** Due within [X] days. Please make checks payable to **[Firm Name]**.

**Note:** This is an interim invoice for work completed to date. Final billing will occur upon project completion.