

# INTERIM INVOICE

[Your Company Name]  
[Address Line 1]  
[Email / Phone]

**Invoice #:** [0000]  
**Date:** [Date]  
**Period:** [Start] - [End]

**BILL TO:**

**[Client Name / Company]**  
[Client Address]  
[Client Email]

**PAYMENT TERMS:**

Due Date: [Date]  
Method: [Bank Transfer / Check]

Service Description	Hours/Qty	Rate	Amount
Bookkeeping Services - Interim Period	[0.00]	[\$[0.00]]	[\$[0.00]]
Account Reconciliation	[0.00]	[\$[0.00]]	[\$[0.00]]
Administrative / Filing Fees	-	-	[\$[0.00]]

Subtotal: \$[0.00]  
Tax (0%): \$[0.00]

**Total Balance Due: \$[0.00]**

**Notes:** This is an interim billing statement for professional services rendered during the specified period. Final adjustments may be applied to the closing invoice.

**Wiring Instructions:** [Bank Name] | **Account:** [Number] | **Routing:** [Number]