INTERIM INVOICE

Invoice #: [0000]
Date: [Date]

[Company Name]
[Address Line 1]
[City, State, Zip]
[Email/Phone]

BILL TO

[Client Name]
[Client Address]
[City, State, Zip]
Attn: [Contact Name]

PROJECT DETAILS

Project: [Project Name]
Phase: [Phase Name/Number]
PO Number: [PO-000]
Period: [Start Date] - [End Date]

Description of Services / Deliverables	Qty/Hours	Rate	Amount
[Service Item/Phase Milestone Name]	[0.00]	$[0.00]	$[0.00]
[Service Item/Phase Milestone Name]	[0.00]	$[0.00]	$[0.00]
[Reimbursable Expenses, if applicable]	[1]	$[0.00]	$[0.00]

Phase Subtotal: $[0.00]
Tax ([0]%): $[0.00]
Total Amount Due: $[0.00]

PAYMENT INSTRUCTIONS

Please make checks payable to **[Company Name]** or via wire transfer to:
Bank: [Bank Name] | Account: [Number] | Routing: [Number]

Terms: Net [30] days from invoice date.