

SEO PROGRESS INVOICE

Invoice #: [0000] | Date: [MM/DD/YYYY]

[Agency Name]
[Street Address]
[City, State, Zip]
[Email/Phone]

BILL TO

[Client Name]
[Company Name]
[Project URL / Domain]
BILLING PERIOD

[Start Date] - [End Date]

PAYMENT TERMS

Due on Receipt / Net [30]

Service Description / Milestone	Progress	Rate/Fixed	Amount
On-Page Optimization (Technical Audit & Meta Fixes)	100% COMPLETE	\$0.00	\$0.00
Keyword Research & Strategy (Phase 2)	IN PROGRESS (50%)	\$0.00	\$0.00
Monthly Content Creation (4 Articles)	75% COMPLETE	\$0.00	\$0.00
Backlink Outreach & Acquisition	ONGOING	\$0.00	\$0.00

Subtotal: \$0.00
Tax (0%): \$0.00
Amount Due: \$0.00 USD

Notes: Detailed ranking reports and analytics data are attached to this progress invoice. Please make checks payable to **[Agency Name]** or pay via Bank Transfer to [Account Details].