

PROGRESS INVOICE

[Agency Name]
[Address Line 1]
[Email/Phone]

INVOICE #: [0000]
DATE: [MM/DD/YYYY]
PROJECT ID: [Project Name]

BILL TO:
[Client Name]
[Client Company]
[Client Address]
PAYMENT TERMS:
[Net 15/30]
[Due Date]

Service Description / Milestone	Contract Total	% Complete	Previous Billing	Current Amount
Content Strategy & SEO Research	\$0.00	0%	\$0.00	\$0.00
Blog Production & Optimization	\$0.00	0%	\$0.00	\$0.00
Lead Magnet & Landing Page Build	\$0.00	0%	\$0.00	\$0.00
Email Workflow Automation	\$0.00	0%	\$0.00	\$0.00

Subtotal: \$0.00
Tax/Adjustments: \$0.00
Total Due Now: \$0.00

Payment Instructions: [Bank Details / Wire Info / Online Link]

Note: This is a progress billing invoice based on the agreed-upon marketing retainer milestones.