INTERIM INVOICE

Campaign Progress Billing

PENDING

FROM:

[Agency Name]
[Street Address]
[City, State, Zip]
[Email/Phone]

Invoice #: [00000]

Date: [Date]

Campaign ID: [ID-Number]

BILL TO:

[Client Name]
[Company Name]
[Street Address]
[City, State, Zip]

PROJECT DESCRIPTION:

[Project Name/Target Drop Date]

SERVICE DESCRIPTION	QUANTITY	RATE	AMOUNT
Creative Design & Copywriting (Interim)	[0]	$[0.00]	$[0.00]
List Acquisition & Data Processing	[0]	$[0.00]	$[0.00]

SERVICE DESCRIPTION	QUANTITY	RATE	AMOUNT
Print Production - Batch [X]	[0]	$[0.00]	$[0.00]
Postage Escrow (Est. Deposit)	[0]	$[0.00]	$[0.00]

Subtotal: $[0.00]
Tax: $[0.00]

TOTAL DUE: $[0.00]

NOTES & TERMS:

1. This is an interim invoice for current campaign milestones.
2. Postage funds are required in full before mailing dates.
3. Please make checks payable to [Agency Name].