

PROGRESS INVOICE

[Enterprise Name]
[Address Line 1]
[City, State, Zip]

Invoice #: [00000]
Date: [Date]
Project ID: [PRJ-000]

BILL TO

[Client Company Name]
[Attention: Name/Department]
[Client Address]
[Client Email]

PROJECT SUMMARY

Project Name: [Project Title]
Contract Total: \$[0.00]
Period Covered: [Start Date] - [End Date]

Task / Milestone Description	Total Value	% Complete	Prior Billed	Current Claim
[Phase 1 / Deliverable Name]	[\$[0.00]]	[0]%	[\$[0.00]]	[\$[0.00]]
[Phase 2 / Deliverable Name]	[\$[0.00]]	[0]%	[\$[0.00]]	[\$[0.00]]
[Change Order #1]	[\$[0.00]]	[0]%	[\$[0.00]]	[\$[0.00]]

Total Earned to Date: \$[0.00]
Less Previous Invoices: (\$[0.00])
Retention ([0] %): (\$[0.00])
Total Due This Invoice: \$[0.00]

Payment Terms: Net [30] Days. Please make checks payable to [Enterprise Name].

Wire Transfer Details: Bank: [Name] | Account: [Number] | Routing: [Number]