

# PROGRESS BILLING INVOICE

**Invoice #:** \_\_\_\_\_  
**Date:** \_\_\_\_\_  
**Application #:** \_\_\_\_\_

**FROM (Contractor):**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**TO (Client/Owner):**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Project Name:** \_\_\_\_\_

**Contract Date:** \_\_\_\_\_

Description of Work	Scheduled Value	% Complete	Total Earned	Previous Billing	Current Due
1. Original Contract Sum					\$ _____
2. Net Change by Change Orders					\$ _____
3. Contract Sum to Date (Line 1 + 2)					\$ _____
4. Total Completed & Stored to Date					\$ _____
5. Retainage (____%)					\$ _____
6. Total Earned Less Retainage (Line 4 - 5)					\$ _____

7. Less Previous Certificates for Payment	\$ _____
<b>8. CURRENT PAYMENT DUE</b>	<b>\$ _____</b>
9. Balance to Finish, Including Retainage	\$ _____

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**Contractor Signature / Date**

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**Architect/Owner Approval / Date**

Template for informational purposes only.