

# INTERIM BILLING

[Property Management Name]

[Address Line 1]

[City, State, Zip]

**Invoice #:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**Period:** \_\_\_\_\_

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## TENANT / RETAILER

[Store Name / Entity]

[Unit/Suite Number]

[Tenant Address]

## PROPERTY DETAILS

**Retail Center:** [Center Name]

**Square Footage:** \_\_\_\_\_ sq ft

**Due Date:** \_\_\_\_\_

Description of Charges	Reference / Meter	Amount
Base Rent (Interim Adjustment)	-	\$ 0.00
Common Area Maintenance (CAM)	Interim Est.	\$ 0.00
Pro-rata Real Estate Taxes	Qtrly Installment	\$ 0.00
Marketing / Promotional Fund	-	\$ 0.00
Utilities: [Electric/Water/Waste]	Sub-meter [ID]	\$ 0.00
Other: [Description]	-	\$ 0.00

**Subtotal: \$ 0.00**  
**Sales Tax / VAT: \$ 0.00**  
**TOTAL DUE: \$ 0.00**

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**Payment Instructions:** Please make checks payable to \_\_\_\_\_ or refer to portal for ACH instructions. Late fees apply after the due date specified above.

*This is an interim statement for the current billing cycle and is subject to year-end reconciliation.*