RETAINER INVOICE

[Company Name]
[Street Address]
[City, State, Zip]

Invoice #: [00001]
Date: [Date]
Due Date: [Date]

Bill To: [Client Name] [Client Company] [Client Address]
Project/Matter: [Project Reference Name]

Description	Amount
Advance Payment Retainer for Professional Services	$0.00
Initial Deposit / Project Commencement Fee	$0.00

Subtotal: $0.00

Total Due: $0.00

Payment Instructions: [Bank Details / Wire Info / Check Payable To]

Notes: This is an advance payment retainer to be held in trust/applied against future billings as per the signed agreement.