

MECHANICAL ENGINEERING SERVICES

[Firm Name]
[Street Address]
[City, State, Zip]
[Email/Phone]

INVOICE

[Invoice Number]
Date: [Date]
Due: [Due Date]

CLIENT

[Client Name / Company]
[Billing Address]
[Contact Name]
[Project Reference ID]

PROJECT SCOPE

[Project Name]
Phase: [Current Phase]
PO Number: [PO Number]

Milestone / Deliverable Description	Completion %	Amount
[e.g., Preliminary CAD Design & Finite Element Analysis]	[100%]	\$0.00
[e.g., Prototyping Phase 1 & Material Stress Testing]	[100%]	\$0.00
[e.g., Final Technical Documentation & Bill of Materials]	[100%]	\$0.00

Subtotal: \$0.00

Tax / VAT: \$0.00
Total Due: \$0.00

PAYMENT INSTRUCTIONS

Bank: [Bank Name] | Account: [Account Number] | Routing: [Routing Number]

Thank you for your business. Please contact [Contact Name] for any technical queries regarding these milestones.