

INTERIM INVOICE

Invoice #:

Date:

[Contractor Business Name]
[Address Line 1]
[Address Line 2]
[Phone / Email]

BILL TO

[Client Name]
[Client Address]
[City, State, Zip]
[Phone]

PROJECT DETAILS

Project:
Contract #:
Billing Period: to

Description of Work / Progress Milestone	Contract Amount	% Complete	Total Earned	Previous Billing	Current Due

Subtotal: \$ _____
Retainage (____%): (\$ _____)
Tax: \$ _____

TOTAL AMOUNT DUE: \$ _____

NOTES / PAYMENT INSTRUCTIONS

[Insert payment terms, check payable info, or wire transfer details here]

Signature of Contractor: _____ *Date:* _____