

INSTALLMENT INVOICE

[Contractor Company Name]
[Address Line 1]
[Phone / Email]

Invoice #: _____
Date: _____
Application #: _____

Client / Owner:
[Name]
[Project Address]
[City, State, Zip]
Project Name: [Project Title]
Contract Date: [Date]
Billing Period: [Start] - [End]

Description of Work / Phase	Scheduled Value	% Complete	Total Earned	Previous Billing	Current Installment
[Phase 1 Description]	\$	%	\$	\$	\$
[Phase 2 Description]	\$	%	\$	\$	\$
[Phase 3 Description]	\$	%	\$	\$	\$
Total Earned to Date:					\$

Less Retainage ([]%):	(\$)
Less Previous Payments:	(\$)
CURRENT AMOUNT DUE:	\$
Remaining Contract Balance:	\$

Contractor Certification:

I hereby certify that the work covered by this application has been completed in accordance with the contract documents.

Signature: _____ Date: _____

Make all checks payable to: [Contractor Name]
Payment Terms: [Net 30 / Upon Receipt]