

INVOICE

[Your Business Name]
[Street Address]
[City, State, Zip]

Invoice #: [000]
Date: [MM/DD/YYYY]
Due Date: [MM/DD/YYYY]

Client:

[Client Name]
[Company Name]
[Street Address]

Project:

[Project Name/Title]
Contract Ref: [#ID]

Phase / Milestone Description	Status	Completion Date	Amount
[Phase 1: Research & Discovery]	[Completed]	[MM/DD/YYYY]	\$0.00
[Phase 2: Design & Prototyping]	[Completed]	[MM/DD/YYYY]	\$0.00
[Phase 3: Development Sprint A]	[In Progress]	[Expected Date]	\$0.00

Subtotal: \$0.00
Tax ([0] %): \$0.00
Total Due: \$0.00

Payment Instructions: [Bank Name / Account Details / Wire Info]

Notes: [Late fee terms or thank you message]