

INVOICE

[Firm Name]
[Street Address]
[City, State, Zip]
[Email/Phone]

INVOICE #: [000]
DATE: [MM/DD/YYYY]
PROJECT ID: [Project-ID]

BILL TO:

[Client Name]
[Company Name]
[Address]
[City, State, Zip]

PROJECT:

[Project Name]
[Project Location/Phase]

PHASE / MILESTONE DESCRIPTION	CONTRACT %	CONTRACT VALUE	AMOUNT DUE
[Schematic Design]	[%]	[\$0.00]	[\$0.00]
[Design Development]	[%]	[\$0.00]	[\$0.00]
[Construction Documents]	[%]	[\$0.00]	[\$0.00]

PHASE / MILESTONE DESCRIPTION	CONTRACT %	CONTRACT VALUE	AMOUNT DUE
[Bidding & Negotiation]	[%]	[\$0.00]	[\$0.00]
[Construction Administration]	[%]	[\$0.00]	[\$0.00]
[Reimbursable Expenses]	-	-	[\$0.00]
Subtotal: [\$0.00]			
Tax (if applicable): [\$0.00]			
Less Previous Payments: (\$[0.00])			
TOTAL DUE: \$[0.00]			

Payment Terms: [Net 30 Days]

Notes: [Please include invoice number on your check or wire transfer.]