

INVOICE

[Architecture Firm Name]
[Address Line 1]
[Email/Phone]

Invoice # [000]
Date: [Day/Month/Year]
Due Date: [Day/Month/Year]

BILL TO:

[Client Name]
[Project Name/Address]
[Client Address]

PROJECT ID:
[Project Number]

PHASE / DESCRIPTION	% COMPLETE	FEE VALUE	AMOUNT
Schematic Design	[00]%	[0.00]	[0.00]
Design Development	[00]%	[0.00]	[0.00]
Construction Documents	[00]%	[0.00]	[0.00]
Bidding & Negotiation	[00]%	[0.00]	[0.00]

PHASE / DESCRIPTION	% COMPLETE	FEE VALUE	AMOUNT
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Construction Administration	[00]%	[0.00]	[0.00]
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Reimbursable Expenses	-	-	[0.00]
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Subtotal: [0.00]

Less Previously Billed: ([0.00])

Tax: [0.00]

TOTAL DUE: \$[0.00]

Payment Instructions: [Bank Name] | [Account Number] | [Routing Number]

Please make all checks payable to [Architecture Firm Name]. Thank you for your business.