

INTERIM INVOICE

[Architecture Firm Name]
[Address Line 1]
[Email/Phone]

Invoice #: _____
Date: _____
Project ID: _____

CLIENT

[Client Name]
[Client Address]
[City, State, Zip]

PROJECT DESCRIPTION

[Project Name]
[Project Phase, e.g., Construction Admin]
Billing Period: [Start] - [End]

DESCRIPTION OF SERVICES / PHASE	CONTRACT VALUE	% COMPLETE	PREVIOUSLY BILLED	AMOUNT DUE
[Phase Name]	\$ 0.00	0%	\$ 0.00	\$ 0.00
[Phase Name]	\$ 0.00	0%	\$ 0.00	\$ 0.00
Reimbursable Expenses	-	-	-	\$ 0.00

Subtotal: \$ 0.00

Tax ([0] %): \$ 0.00

Total Due: \$ 0.00

Payment Terms: Net [30] Days. Please make checks payable to [Firm Name].

Notes: [Insert progress notes or milestone details here].