

[AGENCY NAME]

[Studio Address]
[City, State, Zip]

INTERIM INVOICE

[Invoice-Number]
[Date]

BILL TO:

[Client Name]
[Client Address]
[Contact Email]

PROJECT:

[Project Title]
Phase: [e.g., Concept Development]
PO: [Number]

DESCRIPTION OF DELIVERABLES

TOTAL FEE THIS MILESTONE (%) AMOUNT

[Milestone/Service Name]	\$0.00	0%	\$0.00
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[Milestone/Service Name]	\$0.00	0%	\$0.00
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Subtotal: \$0.00
Tax (0%): \$0.00
TOTAL DUE: \$0.00

Payment Terms: Net [30] days. Please make checks payable to [Agency Name] or via ACH to [Bank Details].

This is an interim billing for work completed to date as per the Master Service Agreement.