

INTERIM INVOICE

Invoice #: _____

Date: _____

[Subcontractor Name]

[Address Line 1]

[Tax ID / Business No.]

TO (Main Contractor):

[Company Name]
[Project Manager Name]
[Project Address]

PROJECT DETAILS:

Project Name: _____
Contract No: _____
Period Ending: _____

DESCRIPTION OF WORKS / COST CODE	SCHEDULED VALUE	% COMPLETE	TOTAL EARNED TO DATE	PREVIOUS BILLING	CURRENT AMOUNT

Gross Amount \$
Due: _____

Less Retention (\$
(____ %): _____)

Less Previous (\$
Payments: _____)

NET TOTAL \$
DUE: _____

Payment Instructions:

Bank Name: _____ | Account Name: _____ | Swift/Sort Code: _____

Subcontractor Signature

Main Contractor Approval