

[COMPANY NAME]

[Street Address]
[City, State, Zip]
[Phone Number]

INTERIM INVOICE

Invoice #: [0000]
Date: [MM/DD/YYYY]

BILL TO:

[Client Name]
[Residential Property Address]
[City, State, Zip]

PROJECT DETAILS:

Project Name: [Project Name]
Phase: [Interim Phase Name]
PO Number: [Project ID]

Description of Work / Materials	Quantity/Hrs	Rate	Amount
[Task description or milestone reached]	---	---	\$0.00
[Material/Labor description]	---	---	\$0.00
[Additional project costs]	---	---	\$0.00
Subtotal: \$0.00			

Tax: \$0.00
Less Previous Payments: (\$0.00)
TOTAL DUE: \$0.00

Payment Terms: Due within [X] days of receipt.

Notes: Please include invoice number with your payment. Thank you for your business!