

# INVOICE

[Your Name/Agency]  
[Street Address]  
[City, State, Zip]  
[Email/Phone]

BILL TO:  
[Client Name/Company]  
[Contact Person]  
[Client Address]  
[Tax ID/VAT Number]

INVOICE DETAILS:  
Invoice #: [0000]  
Date: [MM/DD/YYYY]  
Due Date: [MM/DD/YYYY]  
Project: [Campaign Name]

| Service Description (Source > Target)       | Unit Type | Quantity | Rate   | Amount |
|---------------------------------------------|-----------|----------|--------|--------|
| Marketing Copy Translation: [Document Name] | Words     | [0,000]  | \$0.00 | \$0.00 |
| Transcreation / Creative Adaptation         | Hours     | [0.0]    | \$0.00 | \$0.00 |
| Linguistic Review / Proofreading            | Words     | [0,000]  | \$0.00 | \$0.00 |
| Cultural Consultation & SEO Localization    | Flat Fee  | 1        | \$0.00 | \$0.00 |

Subtotal: \$0.00  
Tax/VAT: \$0.00  
Total Amount: \$0.00

PAYMENT INSTRUCTIONS:

Bank Name: [Name]

SWIFT/BIC: [Code]

Account/IBAN: [Number]

PayPal/Other: [Email/Link]

*Notes: Thank you for the opportunity to work on this marketing campaign.*