

INVOICE

[Your Company Name]
[Address Line 1]
[Phone Number] | [Email]

Invoice #: [000]
Date: [MM/DD/YYYY]
Wedding Date: [MM/DD/YYYY]

Client:

[Client Names]
[Client Address]
[Client Phone]

Venue:

[Venue Name]
[Venue Location]

| SERVICE DESCRIPTION | QTY/HRS | RATE | TOTAL |
|---|---------|--------|--------|
| Micro Wedding Planning Package (Up to [X] Guests) | 1 | \$0.00 | \$0.00 |
| Day-of Coordination & Timeline Management | 1 | \$0.00 | \$0.00 |
| Vendor Liaison & Contract Review | 1 | \$0.00 | \$0.00 |

| SERVICE DESCRIPTION | QTY/HRS | RATE | TOTAL |
|-------------------------------|---------|--------|--------|
| Additional Consultation Hours | [0] | \$0.00 | \$0.00 |

Subtotal: \$0.00

Tax: \$0.00

Amount Due: \$0.00

Payment Instructions: [Bank Transfer / Check / Online Payment Details]

Thank you for choosing us to be part of your special day.