

MAINTENANCE INVOICE

[Company Name]

[Phone Number]

[Email Address]

INVOICE NUMBER

#

BILLING DATE

SERVICE FREQUENCY

[Weekly / Bi-Weekly / Monthly]

BILL TO:

[Client Name]

[Mailing Address]

SERVICE PROPERTY:

[Property Address]

[Service Period Start - End]

Service Date	Description of Services	Hours/Qty	Rate	Amount
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Routine Maintenance (Mow, Edge, Trim, Blow)

Subtotal: \$0.00

Tax: \$0.00

Total Due: \$0.00

NOTES / PAYMENT INSTRUCTIONS:

Please make checks payable to [Company Name]. Payment is due within 15 days.

Thank you for your business!