

# SERVICE RETAINER INVOICE

[Your Company Name]  
[Address Line 1]  
[City, State, Zip]  
[Email/Phone]

**Invoice #:** [0000]  
**Date:** [Date]  
**Billing Period:** [Month, Year]

CLIENT INFORMATION

**[Client Corporate Name]**  
[Contact Person]  
[Property Address]  
[Billing Address]

PAYMENT TERMS

**Due Date:** [Date]  
**Payment Method:** [Check / ACH / Wire]

Service Description	Frequency	Unit Price	Amount
Monthly Grounds Maintenance Retainer (Mowing, Edging, Blowing)	[Frequency]	\$0.00	\$0.00
Scheduled Pruning & Weed Control	[Frequency]	\$0.00	\$0.00
Irrigation System Monitoring	[Frequency]	\$0.00	\$0.00
Seasonal Debris Removal	[Frequency]	\$0.00	\$0.00

Subtotal: \$0.00

Tax: \$0.00

**Total Due: \$0.00**

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**Notes:** Retainer covers standard maintenance as per Service Level Agreement. Additional landscaping projects will be billed separately.

Thank you for your business.