

# INVOICE

[Your Company Name]  
[Address Line 1]  
[City, State, Zip]

**INVOICE #:** [0000]  
**DATE:** [Date]  
**DUE DATE:** [Date]

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## BILL TO:

[Client Name]  
[Company Name]  
[Property Address]

## SERVICE PERIOD:

[Month, Year]

Description of Services	Amount
Monthly Groundskeeping Retainer - Scheduled Maintenance (Mowing, Edging, Weeding, Debris Removal)	\$0.00
Irrigation System Inspection & Seasonal Adjustment	\$0.00
Pruning & Ornamental Plant Care (Per Contract)	\$0.00
Additional Services / Materials (Itemize if applicable)	\$0.00

Subtotal: \$0.00  
Tax: \$0.00  
Total Due: \$0.00

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**Payment Terms:** Net 30. Please make checks payable to [Your Company Name].

Thank you for your continued business and for trusting us with your commercial property maintenance.