

# INVOICE

**Invoice #:** [000]

**Date:** [Date]

**[Your Name/Agency]**

[Email Address]  
[Website/Handle]

## BILL TO:

**[Client Name]**  
[Twitter Handle/Company]  
[Client Email]

## PAYMENT INFO:

**Due Date:** [Date]  
**Method:** [PayPal/Stripe/Bank Transfer]

Service Description	Qty/Hours	Rate	Total
Monthly Twitter Management (Content & Scheduling)	[X]	[\$[0.00]]	[\$[0.00]]
Engagement & Community Management	[X]	[\$[0.00]]	[\$[0.00]]
Ad Campaign Setup & Optimization	[X]	[\$[0.00]]	[\$[0.00]]

**Subtotal: \$[0.00]**

**Tax: \$[0.00]**

**Balance Due: \$[0.00]**

**Notes:** Thank you for your business. Please include the invoice number in your payment reference.