

INVOICE

[Your Name/Agency]
[Street Address]
[City, State, Zip]
[Email/Phone]

INVOICE NUMBER [INV-001]
DATE [Date]
DUE DATE [Date]

BILL TO:

[Client Name]
[Company Name]
[Address]
[Email]

PROJECT:

[Social Media Management - Month/Year]

Service Description	Qty/Hours	Rate	Amount
Monthly Management Content creation, scheduling, and engagement	1	\$0.00	\$0.00
Ad Campaign Management Meta/LinkedIn ad setup and monitoring	1	\$0.00	\$0.00
Content Assets Photography, video editing, or graphic design	1	\$0.00	\$0.00

Subtotal: \$0.00

Tax (0%): \$0.00

Total Due: \$0.00

Payment Instructions:

Please include invoice number with payment.

Bank: [Bank Name] | Account: [Number] | Wire/IBAN: [Details] | PayPal: [Email]

Thank you for your business!