

INDUSTRIAL BROKERAGE NAME

[Brokerage Address]
[City, State, Zip]
[License #]

INVOICE

Invoice #: _____
Date: _____
Due Date: _____

BILL TO

[Client Name/Company]
[Street Address]
[City, State, Zip]
Attn: [Accounts Payable]

PROPERTY / TRANSACTION DETAILS

[Property Name/Site ID]
[Property Address]
Transaction Type: [Lease/Sale/Disposition]
Total Square Footage: [SF]

Description of Services / Commission Breakdown	Rate/Base	Total
Lease/Sale Commission Calculation: [e.g., Year 1-5 @ 4%, Year 6-10 @ 2%]	[Calculation Base]	\$ 0.00
Procurement / Referral Fee [Co-Broker Firm Name, if applicable]	[Percentage]	\$ 0.00

Description of Services / Commission Breakdown

Rate/Base

Total

Reimbursable Marketing Expenses

[Signage, Drone Photography, Site Tours]

[Flat/Actual]

\$ 0.00

Subtotal: \$ 0.00

Tax (if applicable): \$ 0.00

TOTAL DUE: \$ 0.00

PAYMENT INSTRUCTIONS

Wire Transfer: [Bank Name] | Account: [Number] | Routing: [Number]

Checks payable to: [Brokerage Entity Name]

Thank you for your business.