

INVOICE

[Your Name / Studio Name]
[Email Address]
[Phone Number]

Invoice #: [001]
Date: [MM/DD/YYYY]
Due Date: [MM/DD/YYYY]

BILL TO

[Client Name]
[Company Name]
[Client Address]
[Client Email]

PROJECT DETAILS

Project: [Campaign/Project Name]
PO Number: [Optional]

Description	Quantity/Hrs	Rate	Amount
[Item Description - e.g., 30s Reel Video Production]	[1]	[\$0.00]	[\$0.00]
[Item Description - e.g., Static Instagram Post]	[1]	[\$0.00]	[\$0.00]
[Item Description - e.g., Scriptwriting/Editing Fee]	[1]	[\$0.00]	[\$0.00]

Subtotal: [\$0.00]
Tax (if applicable): [\$0.00]

Total Due: [\$0.00]

PAYMENT INSTRUCTIONS

Please send payment via [PayPal/Wire Transfer/Stripe] to [Payment Details/Email Address].
Terms: [e.g., Net 30]. Thank you for your business!