

CATERING INVOICE

[Catering Company Name]
[Address Line 1]
[Phone / Email]

Invoice #: [000]
Date: [Date]

CLIENT / COUPLE

[Name 1] & [Name 2]
[Phone Number]
[Email Address]

EVENT DETAILS

Wedding Date: [Date]
Venue: [Venue Name]
Guest Count: [000]

Description	Quantity/Rate	Unit Price	Total
[Service: e.g., Plated Dinner - Menu A]	[Qty]	\$0.00	\$0.00
[Service: e.g., Hors d'oeuvres Service]	[Qty]	\$0.00	\$0.00
[Service: e.g., Open Bar Package]	[Qty]	\$0.00	\$0.00

Description	Quantity/Rate	Unit Price	Total
[Service: e.g., Staffing & Service Fees]	[Qty]	\$0.00	\$0.00
[Service: e.g., Equipment Rentals]	[Qty]	\$0.00	\$0.00

Subtotal: \$0.00

Service Charge (%): \$0.00

Sales Tax (%): \$0.00

Total Amount: \$0.00

Deposit Paid: (\$0.00)

Balance Due: \$0.00

Payment Terms: Due by [Date]. Please make checks payable to [Company Name].

Notes: [Insert specific dietary restrictions or final headcount confirmation notes here].