

INVOICE

[Business Name / Your Name]

[Street Address]
[City, State, Zip]
[Phone Number]
[Email Address]

Invoice #: _____

Date: _____

Bill To:

[Client Name]
[Client Address]
[Phone Number]

Description of Work / Materials	Hours/Qty	Rate	Total

Subtotal: \$ _____
Tax: \$ _____
Grand Total: \$ _____

Payment Information:

Please make checks payable to: [Business Name]
Payment due within [Number] days.

Thank you for your business!