

# INVOICE

[Cleaning Company Name]  
[Business Address]  
[Phone Number] | [Email]

**Invoice #:** [0000]  
**Date:** [MM/DD/YYYY]  
**Due Date:** [MM/DD/YYYY]

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## BILL TO:

**[Property Management Co. Name]**  
[Billing Address]  
[City, State, Zip]  
Attn: [Property Manager Name]

## SERVICE LOCATION:

**[Property Name/Unit #]**  
[Street Address]  
[City, State, Zip]  
**Job Type:** [Move-out / Routine / Common Area]

Description of Services	Qty/Hrs	Rate	Amount
[Service Name - e.g., Deep Clean / Carpet Steam]	[0.00]	[\$[0.00]]	[\$[0.00]]
[Service Name - e.g., Trash Removal / Window Cleaning]	[0.00]	[\$[0.00]]	[\$[0.00]]
[Materials/Supplies Fees]	[0.00]	[\$[0.00]]	[\$[0.00]]

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Subtotal: \$[0.00]

Tax: \$[0.00]

Total: \$[0.00]

**Payment Terms:** [e.g., Net 30]

**Notes:** [e.g., Make all checks payable to Company Name. Thank you for your business!]