

[STUDIO NAME]

INVOICE NUMBER

#000-00

DATE

[Date]

FROM

[Studio Name]
[Address Line 1]
[Email/Phone]
BILL TO

[Client Name]
[Project Address]
[Client Email]

DESCRIPTION	PHASE	AMOUNT
Design Development & Space Planning	Phase 1	\$0.00
FF&E Specification & Sourcing	Phase 2	\$0.00
Project Management & Site Visits	Ongoing	\$0.00
Procurement & Installation Coordination	Phase 3	\$0.00
Subtotal	\$0.00	
Tax	\$0.00	
Total Due	\$0.00	

PAYMENT TERMS

Please remit payment within 15 days of invoice date. Bank transfer details: [Bank Name] |
Account: [Number] | Routing: [Number]